



Breathe Easy

A 4 Step Guide to Simplifying Event Management Software Migration

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Introduction

When the time comes to migrate to new event management software, a lot rides on the event planners in charge of the logistics. With so much to think about in terms of functionality and growth, as well as making an impression on management, staff and attendees, EMS migration is no easy task.

Once you find the right platform for you and your organization, it's important to take a step back and plan out this crucial transition, so that you can become a true champion of the technology. Seeing it through from start to finish and gaining expert level knowledge will help get all your important stakeholders on board and will lead to greater event success.

Whether you're considering leaving your current EMS, or are looking to transition from Excel spreadsheets and manual processes, take the following steps to have an efficient and seamless migration.



Key Takeaways

- Prepare for your migration kickoff
- Think through custom integrations
- Address security and scalability
- Look in to a platform's customer service options and client satisfaction
- Take the time to get your team properly trained on the new platform



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